

**Georgia State Board of Funeral Service
Minutes**

December 14, 2004

Minutes Approved by the Board on January 11, 2005

The Georgia State Board of Funeral Service held its regular meeting on December 14, 2004 at 237 Coliseum Drive, Macon, Georgia. H E. Shelton, Chairman, called the meeting to order at 10:00 a.m.

Members present were: H. E. Shelton, Chairman, Michael Fowler, Vice Chairman, Lauren McDonald, David Roach, Draper Watson.

Others Present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, Janice Ross, Board Secretary, Robert Renjel, Assistant Attorney General, John Massey, Inspector, and Howard Fields, Inspector.

Mr. Fowler moved to approve the minutes of the October 12, 2004 meeting. Mr. Watson seconded the motion. Motion carried.

Executive Session:

Mr. Shelton moved to enter into Executive Session to deliberate on applications and inspectors' reports regarding complaint cases. Mr. Watson seconded the motion. Motion carried by Mr. Fowler, Mr. McDonald, and Mr. Roach.

Committee Meeting:

Due to Mr. Watson having to leave the meeting at 12:00 and Mr. Roach needing to abstain from voting on an upcoming matter in open session, Mr. Fowler moved that the Board meeting adjourn and continue the meeting as a committee meeting. Mr. Roach seconded. Motion carried.

Appointments:

Mr. Fowler recommended approving the change of name of McLamb-Morrison Funeral Home to Morrison Funeral Home. Recommendation seconded by Mr. Roach. Recommendation carried.

Mr. Fowler recommended approving the change of name of Levett and Sons Funeral Home to Levett Funeral Home Incorporated. Recommendation seconded by Mr. Roach. Recommendation carried.

Mr. Roach recommended approving the change of name of Southern Mortuary & Cremation Service to Southern Funeral and Cremation Service. Recommendation seconded by Mr. Roach. Recommendation carried.

Mr. Fowler recommended approving John Brantley as the Funeral Director in Full and Continuous Charge of Adams Funeral Home in Dublin, Georgia. Mr. Roach seconded. Recommendation carried.

Mr. Fowler recommended approving Robert L. Harrison as the Funeral Director in Full and Continuous Charge of Gordon-Harrison Funeral Home in Jesup, Georgia. Mr. McDonald seconded. Recommendation carried.

Mr. Fowler recommended approving Mark Shane Jones as the Funeral Director in Full and Continuous Charge of Elliott Sons Funeral Home in Augusta, Georgia. Mr. Roach seconded. Recommendation carried.

Mr. Fowler recommended approving Georgia W. Levett, Jr. as the Funeral Director in Full and Continuous Charge of Levett Funeral Home Inc. in Conyers, Georgia. Mr. Roach seconded. Recommendation carried.

Mr. Roach recommended approving Teelisha D. Jones as the Funeral Director in Full and Continuous Charge of Southern Heritage Funeral Home in Louisville, Georgia. Mr. Fowler seconded. Recommendation carried.

Mr. Fowler recommended approving Dexter Roger Smith as the Funeral Director in Full and Continuous Charge of Hollifield Mortuary in Atlanta, Georgia. Mr. Roach seconded. Recommendation carried.

Mr. Roach recommended approving Duncan Keith Smith as the Funeral Director in Full and Continuous Charge of Poteet Funeral Home in Augusta, Georgia. Mr. Fowler seconded. Recommendation carried.

Mr. Fowler recommended approving James Ward as the Funeral Director in Full and Continuous Charge of Community Funeral Home in Shellman, Georgia. Mr. Roach seconded. Recommendation carried.

Mr. Fowler recommended approving David C. Hurt as the Funeral Director in Full and Continuous Charge of Davis Funeral Home in Wrightsville, Georgia. Mr. Roach seconded. The recommendation carried.

Mr. Fowler recommended approving Nance and Sons Mortuary, LLC as a new establishment in Cordele, Georgia with Ronnie Miles as FDFCC and RACSO Investments, LLC as Owners. Mr. McDonald seconded. Recommendation carried.

Mr. Fowler recommended approving Enterprize Crematory as a new establishment in Buford, Georgia with Junior Erskin Flanigan as FDFCC and Flanigan Funeral Home, Inc. as Owners. Mr. McDonald seconded. Recommendation carried.

Mr. Fowler recommended approving Sunset Funeral Home as a new establishment in Lithonia, Georgia, with Edward Jerome Soles as FDFCC and Sunset Funeral Home & Crematory, Inc. as Owners. Mr. McDonald seconded. Recommendation carried.

Mr. Fowler recommended approving Morgan Family Funeral Home as a new establishment in Metter, Georgia with J. R. Morgan, III as FDFCC and J. R. Morgan as Owner. Mr. McDonald seconded. Recommendation carried.

Inspector's Report:**FUN030080**

Mr. Roach recommended issuing an emergency summary suspension of the Funeral Director and Embalmer licenses pending a hearing to determine if his license should be revoked. Mr. McDonald seconded. Recommendation carried.

FUN050030

Mr. Fowler recommended closing this case with no disciplinary action. Mr. Roach seconded. Recommendation carried.

FUN050034

Mr. Roach recommended closing this case with no disciplinary action. Mr. McDonald seconded. Recommendation carried.

FUN050035

Mr. Roach recommended suspending apprenticeship until such time as he relocates to an approved apprenticeship provider. Mr. McDonald seconded. Recommendation carried.

Appeals

Mr. Fowler recommended reducing Georgia Memorial Chapel's inspection fine for not maintaining a display room with 8 adult caskets to \$150, since Georgia Memorial Chapel has corrected this situation. Mr. McDonald seconded the recommendation. Recommendation carried with Mr. Roach recused.

Mr. Shelton thanked Mr. Sterns for his concerns regarding the Georgia Funeral Board rule which states "an establishment must maintain a display room with a minimum of eight adult caskets."

Applications:

Mr. Roach recommended accepting the applications as presented. Mr. McDonald seconded the recommendation. Recommendation carried.

License No.	Name	License No.	Name
FSA004414	Callihan, Rebecca Jane	EMB004382	Easterling, Justin Michael
FSA004415	Holcomb, Jonas Lee	EMB004383	Parrott, Heather M
FSA004416	Jones, Latisha Tamika	EMB004384	Wakefield, Jeffery Francis
FSA004417	Smith, Erica Tywana	EMB004385	Selby, Mary
FSA004418	Nobles, Danny Harold	EMB004386	Taylor, Martin
FSA004419	Johnson, Cassandra Denise	EMB004387	Hall, Jerry Duane, Jr
FSA004420	Stevens, Mary Hemingway	EMB004388	Jacobs, Joseph Reginald
FSA004421	Wilmer, Mary Ella	EMB004389	Jordan, Latosha Nichelle
FSA004422	Stamey, Herman Lane		
FSA004423	Rucker, LaTasha Rena	FD004792	Easterling, Justin Michael
FSA004424	Robinson, Anthony Denard	FD004793	Parrott, Heather M
FSA004425	Swepson, Kimberly Tennille	FD004794	Wakefield, Jeffery Francis
FSA004426	Mikle, Tonya Melissann	FD004795	Selby, Mary
FSA004438	Staton, James Andrew	FD004796	Hall, Jerry Duane, Jr

License No.	Name	License No.	Name
FSA004440	Thomas, Leon Jason	FD004797	Taylor, Martin
FSA004441	McLendon-Coleman, Tamara	FD004798	Jacobs, Joseph Reginald
FEST001628	Gregory B Levett & Sons	FD004799	Jordan, Latosha Nichelle
FEST001629	Southern Funeral & Cremation Service		
FEST001630	Nance and Sons Mortuary, LLC		
FEST001631	Sunset Funeral Home		

Continuing Education:

Mr. Roach recommended approving the following continuing education requests.

<u>Establishment</u>	<u>Course Name</u>	<u>Date</u>	<u>Hours</u>
Funeral Review.com	Hazard Communication in Funeral Service	Continuous On-Line	1
	HIV/AIDS – A funeral practitioners guide to occupational exposure	Continuous On-Line	2
	Understanding and Managing Grief	Continuous On-Line	6
The York Group	Fresh Look at the Future	November 16, 2004	8
HLB Bereavement Consulting and Training	How to Assist Your Funeral Home Staff and Families With the Grieving Process	Various Dates	10
Georgia Funeral Directors Association	District Meeting Round table discussion on OSHA and FTC Compliance Grief Camps for Children	Various Dates in November	2
Mathews Cremation Division	Winds of Change	Various Dates	3
Master Grave Service, Inc.	Introduction of Burial Vaults Manufacturing Merchandise and Training Cremation Marketing and Training Metal Vault Presentation Personalization Program Preneed Program	Various Dates	10
Dodge Institute for Advanced Mortuary Studies	Dodge Managerial Seminar	February 7, 2005	6
	Celebrants in More Detail	February 8, 2005	2
	Dodge Groups Meet Together	February 9, 2005	4
	Dodge Technical Seminar	February 10, 2005	6
	Update on Embalming Organ Donors	February 10, 2005	2.5
Hospice Foundation of America	Living with Grief	April 20, 2005	3

Mr. McDonald seconded the recommendation. Recommendation carried.

New Business / Old Business / Correspondence:

Mrs. Wanda Jackson, Senior Consultant for the Examination Section, joined the meeting to present the 2004 Examination Annual Report. Mr. Shelton thanked her for her presentation.

Mr. Fowler recommended tabling Mr. Parks' request to have his reinstatement fee waived until such time as the Board receives a physician's statement. Mr. McDonald seconded the recommendation. Recommendation carried.

Mr. Fowler recommended approving Atlanta Mortuary Service as an apprenticeship facility. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Fowler recommended suspending the license of Mr. Horace R. Welch. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Fowler recommended approving the 90 day grace period for Crawley Funeral Home. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Fowler recommended approving the 90 day grace period for Kennedy-Morgan Funeral Home. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Fowler recommended approving the 90 day grace period for Baxley Funeral Home. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Fowler recommended approving the second 90 day grace period for Vance - Brooks Funeral Home. Mr. Roach seconded the recommendation. Recommendation carried.

Mr. Shelton recommended a conference call to approve all the committee recommendations on Tuesday, December 21nd at 10:00 a.m. Mr. Roach seconded the recommendation. Recommendation carried.

Adjournment:

There being no further business, the committee meeting adjourned at 3:00 p.m.